

AUDIT, GOVERNANCE & STANDARDS COMMITTEE ACTION LIST – 25TH SEPTEMBER 2014 MEETING

Officers: Andy Bromage - Worcestershire Internal Audit Shared Services Manager
 Sam Morgan - Financial Services Manager
 Jayne Pickering - Executive Director, Finance and Resources
 Amanda de Warr - Head of Customer Access and Financial Support

Ref	Action/Issue	Origin	Lead Officer/ Member	Priority/ timescale	Officer Response/Action Status
1	<p>Feasibility of introducing monthly rents on commercial buildings in advance via direct debit.</p> <p>Can this item now be removed from the Action List or do Members still wish to receive future updates on this?</p>	Minutes 12 of 27.06.13, 44 of 24.04.14 and 7 of 03.07.14 meetings refer.	Sam Morgan & Jayne Pickering	25.09.14 meeting	Officers agreed at 27.06.13 meeting to look into this. Chair rescheduled update to 24.04.14 meeting. Officers provided 24.04.14 update and Members requested that leases for commercial buildings be discussed further with Property Services in order to assess whether greater flexibility could be applied on the payment of rents. Further update provided by Officers at 03.07.14 regarding Property Services and payment terms.
2	Future monitoring of use of balances to support expenditure. Relates to District Auditor's finding that in relation to Value For Money the Council could not continue to rely on using balances to support expenditure, with considerable savings being necessary over following 3 years (Annual Audit Opinion 2011//12).	Minutes 26 of 18.03.13, 38 (x) of 25.04.13, 21 of 26.09.13 and 44 of 24.04.14 meetings refer.	Sam Morgan, Jayne Pickering & Cllr Fisher	Ongoing	<p>Officers to provide ongoing periodic updates to Committee on information referred to Executive Committee as part of quarterly Budget Monitoring reports.</p> <p>Cllr Fisher, Portfolio Holder for Corporate Management, also to provide oral updates on Financial Budget Monitoring at each meeting of the Committee (wef 16.01.14).</p>